

SETA welcomes back learners after Covid-19 shutdown

SETA was forced to close its doors in March when the country went into lockdown.

"I am delighted to say that with a lot of hard work from a dedicated team we were able to stick to our pledge of being able to re-open our training centre on Tuesday 26th May." said Julie Gough, Managing Director of SETA.



Learners glad to be back in the classroom, and adhering to new distancing measures

"Covid-19 risk assessments are in place at both SETA centres, which were deep cleaned and redecorated ahead of opening. The Apprenticeship workshop is set to reopen

fully on the 28th September, allowing us to complete the revamp in the meantime."

SETA is now open for several classroom based courses, testing and assessments within strict adherence to the necessary guidelines and following the new change to operational procedures.

Mike Driscoll, Operations Director added "There is now a comprehensive new arrival procedure (including temperature checking), reduced class sizes to ensure social distancing, and increased overall hygiene measures. All candidates must self-declare symptoms and under no circumstances attend training if they display any symptoms to reduce the risk of spreading the virus."

We look forward to welcoming more learners and apprentices back at the beginning of the autumn.

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...STOP PRESS...STOP PRESS...

98% success rate in the BTEC results this year!

A big well done to all our learners completing their BTECs.

Donation of PPE from ExxonMobil Fawley

The safe re-opening of SETA was aided by a donation of PPE from ExxonMobil Fawley.

"The donation of PPE will help with the everyday running of the centre enabling us to follow the increased hygiene measures put in place, including the non-sharing of standard workshop PPE such as rigger gloves and welding gauntlets as all apprentices will now be required to have a pair of gloves each." said SETA Operations Director Mike Driscoll.

The PPE donation includes hand sanitiser and dispensers, masks, and a variety of gloves.

Fawley Training Manager Beth Varndell said: "We have been sending apprentices to SETA for the first year of their 'off the job' workshop training for decades. The COVID-19 restrictions have had a huge impact on the whole of society, and it is important that we offer our support where we can in order to help facilitate a 'new normal'. This donation of PPE means our

apprentices, SETA's staff, and other learners can continue their training in a safe environment."



1st year ExxonMobil Apprentice wearing a facemask & using one of the new hand sanitiser dispensers

Additional Govt Incentive for Employers hiring a NEW apprentice

Apprenticeships will be more important than ever in helping businesses to recruit the right people and develop the skills they need to recover and grow – both now and in the long-term. Due to the economic impact of the coronavirus (COVID-19) outbreak the government has introduced incentive payments for hiring a new apprentice to help employers offer new apprenticeships. *This is in addition to the £1,000 payment already available to help small employers meet the needs of some groups of apprentices in the workplace.*

Employers who hire a new apprentice between 1 August 2020 and 31 January 2021 can apply for:

£2,000 for each new apprentice aged 16 to 24
£1,500 for each new apprentice 25 and over

Employers can apply for the payment from 1 September 2020, after they add new apprentices to their digital apprenticeship service



account. The first payments will be made from January 2021 and will be paid directly into the employer's bank account, not through the Training Provider.

These will be made in 2 equal instalments. Employers will be eligible for 50% of the payment 90 days after the apprentices start date, and the remaining 50% after the apprentices completes 365 days of their apprenticeship.

To find out more visit the [National Apprenticeship Service](#) website.

Level 4 Apprenticeship - Engineering Manufacture Technician

SETA is pleased to announce that we will be delivering the Level 4 **Engineering Manufacturing** apprenticeship, on top of the various existing Level 3 standards already offered.

Just like any other apprenticeship, 20% of the apprentices working hours must be spent on 'off the job' training during its 42 month duration. This is the typical duration up to the gateway before End Point Assessment.

The knowledge, skills and behaviours required for this standard will be made up through a combination of:

- L4 HNC technical certificate in General Engineering, delivered on a part time basis one full day a week across 2 years
- EAL Level 4 NVQ Diploma in Engineering Manufacture (optional, but highly recommended)
- On the job training

This standard would be a good progression route for a candidate who has previously achieved a Level 3 engineering qualification.

This apprenticeship can also be used to prepare successful apprentices to meet the requirements for registration as Engineering Technician (EngTech) with:

- Institute of Engineering and Technology (IET)
- Institute of Mechanical Engineers (IMechE)
- Royal Aeronautical Society

This can be funded from your Apprenticeship Levy through the Digital Apprenticeship Service (DAS) account. **Remember the money in your DAS account is USE IT OR LOSE IT!**

To read more on the [Engineering Manufacture Technician](#) standard visit the [IfATE website](#).

To speak to someone about recruiting a new apprentice, the new Govt incentive, or to discuss the different apprenticeship standards available please contact:

Nick Hinks—Business Development Manager

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Keith Warwick—Apprenticeship Technical Services Manager

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023 8180 0746



Be part of it, become a TRUSTEE

SETA was established in 1969 as a Company Limited by Guarantee (not for profit with no issued shares) and is a registered charity. Membership of the association is drawn from local companies to the Southampton area with a requirement to employ staff with engineering skills. Since it was established over 50 years ago, SETA has continuously managed apprenticeship programmes and delivered associated upskilling and engineering training. The company delivers a range of commercial courses for the engineering sector

alongside the apprenticeship programmes we offer.

The Board of Trustees is comprised of non-executive Directors representing member companies and executive Directors from SETA who maintain the objectives of the charity and oversee the legal and fiduciary activities of the company. The liability of members is limited to £20.00.

If you would like further information on becoming a trustee and what it involves why not join us at

Dates for your diary

28 Sept	Workshop opens to apprentices
w/c 5 Oct	BTEC & HNC start (exact date tbc)
19 Dec - 1 Jan 2021	*Winter break for apprentices
4 Jan	Start of new Term
18 Jan	SETA AGM
15 - 19 Feb	*Half Term Break for apprentices
12 - 16 Apr	*Spring Break for apprentices

** The centre will be closed to apprentices during these times*

our **AGM on 18 January 2021**. Or email Michelle Rolfe, Marketing Manager, mrolfe@seta-training.co.uk

L4 HNC helps to provide Engineering Managers of the future

There is a major skills shortage in the UK for qualified engineers who can undertake a variety of jobs in areas such as management, design, development, planning, business improvement techniques and control.

SETA is helping to address this issue by delivering the BTEC Higher National Certificate (HNC) in General Engineering since September 2019. It provides students with the skills and knowledge needed to progress in an engineering career towards supervision and

management. The course is broad based in general engineering, and is delivered on a part time basis, one full day a week over a 2 year period.

The academic year is divided into 2 semesters with 2 units per semester. A total of 8 units cover a range of subjects. Time at SETA is spent attending focused learning sessions, tutorials and guided study sessions. Additional study in the students own time is required in order to complete the programme.

Mandatory Units	Other Units
Engineering Design	Engineering Management
Engineering Maths	Quality & Process Improvement
Engineering Science	Electrical & Electronic Principles
Managing a professional Engineering Project	CAD for Maintenance Engineers

- ♦ Fee per annum - £3,000+vat
- ♦ Admission criteria - L3 BTEC at distinction or merit, plus a formal interview
- ♦ Start - w/c 5 October 2020 (exact date tbc)

To find out more or to book a place contact:
Russ James, Commercial Services Manager
rjames@seta-training.co.uk 023 8180 0419



COMMERCIAL COURSES

August 2020

ELECTRICAL

City & Guilds 2391

(Inspection & Testing)

21-25 Sept - Training **Full**

28 Sept - Practical Assessment

29 Sept - Theory Exam

23-27 Nov - Training **Full**

30 Nov - Practical Assessment

1 Dec - Theory Exam

11-15 Jan - Training **Full**

18 Jan - Practical Assessment

19 Jan - Theory Exam

20-22 & 25-26 Jan - Training

27 Jan - Practical Assessment

28 Jan - Theory Exam

City & Guilds 2382-18 (18th Edition)

30 Sept-2 Oct

16-18 Nov

8-10 Feb

City & Guilds 2377-22 (PAT Testing)

5-7 Oct

8 Oct (PAT Mmt 2377-32)

Mechanical to Electrical Cross-Skilling

19-23 Oct

AM2/AM2s Preparation Course

2 day classroom &
1 day (optional) workshop

AM2/AM2s Assessment

These are run weekly
please contact us to book.

NOW BOOKING FEBRUARY 2021

HEALTH & SAFETY

CCNSG (2 day)

10-11 Sept **Full**

8-9 Oct

5-6 Nov

10-11 Dec

17-18 Dec

CCNSG Renewal

17 Sept **Full**

12 Oct

29 Oct

11 Nov

9 Dec

Abrasive Wheel Setters

Dates coming soon

WELDING

We will be relaunching
this service later in the
year offering:

- Welder Qualifications
- Oxy-acetylene
- Oxy-fuel gas cutting /
gouging / heating
- Brazing, Silver
Soldering
- MMA ■ MIG
- MAG ■ TIG

PIPEFITTING & FLANGE INTEGRITY

training available on request

BESPOKE TRAINING

Bespoke courses on
request. Contact us with
your requirements.

COMPEX

CompEx Foundation

9-10 Nov

CompEx Ex01-Ex04

14-18 Sept **Full**

5-9 Oct **Full**

2-6 Nov

30 Nov-4 Dec

14-18 Dec

Compex Refresher Ex01-Ex04

14-16 Oct

7-9 Dec

CompEx Dust Ex05-Ex06

26-29 Oct

CompEx Mechanical Ex11

9-11 Nov **Full**

16-18 Nov **Full**

23-25 Nov **Full**

14-16 Dec

11-13 Jan

CompEx EX14

28 Sept-1 Oct

23-26 Nov

COMING SOON

- CompEx Design EX12
- ECITB MJI10 Mechanical Joint
Integrity Hand Torque Bolted
Connection Techniques
- Programmable Logic
Controllers (PLC)
- Electric Vehicle Charging
- Computer Aided Design (CAD)
- Electrical to Mechanical
Cross-Skilling